

 <p style="text-align: center;">Policies and Procedures</p>	Number: 9
	Name: Refund Policy for COKC Classes
	Developed by: Training Committee
	Approved by: Executive
Approval Date: 2010	
Amendment Date(s): August 2017, January 2021	

1. If a person drops out of class for any reason, there will be no refund. The exception to this will be if the person is asked by COKC to leave the class for any reason. Situations will be assessed on a case to case basis.
2. NOTE: Rather than dropping out, students should be advised to attend classes without their dogs, if they are considering dropping out for reasons of a dog that is ill, in heat, having surgery, etc.